TITLE: Coastal Risk Index Lead  
REPORTS TO: Programme and Risk Director  
DEPARTMENT: Programme Department  
CLASSIFICATION: Fixed-Term Contract  
DATES: Starting January 1, 2024 through June 30, 2025, with potential to renew.

COMPANY OVERVIEW:  
A resilient, net zero and economically secure world is not possible without a healthy, regenerating ocean. The Ocean, one of the planet’s greatest assets, is in crisis. Heating, leading to extreme weather events, sea level rise, and adverse ecosystem changes as well as pollution, overfishing and destructive fishing, rising levels of acidity and biodiversity loss all jeopardize its health. Rebuilding and restoring ‘blue nature’ means protecting the critical impact buffers and biodiversity reservoirs that provide food, social and economic security to billions of people and businesses across the world.

Immediate and scaled action is needed to build resilience to change. It is the mission of the Ocean Risk and Resilience Action Alliance (ORRAA) to build the resilience of 250 million climate vulnerable coastal people by 2030, by deploying at least USD$500 million of investment into coastal and ocean resilience through the development of at least 50 novel finance and insurance products. ORRAA is the only multi-stakeholder convenor connecting the international finance and insurance sectors, governments, non-profits, and stakeholders from the Global South focused on driving financial innovations to deliver a sustainable and equitable blue economy and more resilient coastal communities.

JOB SUMMARY:  
ORRAA has been leading the development of an innovative modelling tool, the Coastal Risk Index (CRI) to calculate coastal flood hazards and quantify the risk reduction benefits of coral reefs and mangroves for coastal communities around the world, in the current climate as well as in future climate scenarios to 2050. The CRI also integrates social vulnerability and fiscal risk data into the platform.

As the Coastal Risk Index Lead, you will be supporting the CRI’s strategic direction, the build-out of a new platform, the engagement of stakeholders across the private and public sectors, and the interpretation of data to create important messaging and support ORRAA’s communication priorities. Collaborating with cross-functional teams, industry experts, and stakeholders, you will work towards actionable solutions for building coastal and ocean resilience. Through your endeavours, you have the power to change millions of lives and help protect our world’s most valuable and vulnerable coastal ecosystems. The key responsibilities of this role include:

RESPONSIBILITIES:  
- Work with the Programme and Risk Director to develop and implement the long-term strategic vision and implementation plan for the CRI.
- Lead the development of the CRI Data Platform, including coordinating data inputs, implementing the design vision, and ensuring timely delivery of the Platform work plan.
- Coordinate and manage sub-projects and partners.
- Identify and lead partnerships on the CRI across public, private, and multilateral sectors, including collaborations, partnerships and sub-projects. Ensure key stakeholders are kept up to date with progress.
• Coordinate the day-to-day management of the CRI, for example, by developing tools, hosting team and partner meetings, feedback working groups, and strategic planning sessions. Ensure that action points are tracked, shared with the team, and delivered.
• Contribute to grant reporting and grant proposal writing; coordinate timely input into these from partners.
• Work closely with the ORRAA communications team to ensure effective communications about the CRI, including for internal and external reporting, on ORRAA’s social media platforms and across assets. Assist in the development and editing of announcements, blogs and reports as needed.
• Support opportunities to highlight the CRI at external events, including presentations and developing talking points.
• Inform and update the ORRAA team on project progress, opportunities for engagement and integration into ORRAA’s work programmes and mission.

REQUIRED & PREFERRED SKILLS:
• Minimum 5 years of project management experience
• A BSc degree in either data, modelling, finance, economics, political sciences, natural sciences and/or international relations required
• Masters degree in physical science preferred
• Fluent in verbal and written English. Knowledge of another UN language would be helpful but not essential.
• Expert knowledge and applied use of hazard and risk modelling, managing and developing the functionality of online GIS data tools and platforms, and/or experience with Python, R, or Matlab.
• Communicating science and data to both expert and lay-audiences.
• Ability to interpret data to communicate risk, resilience and climate issues.
• Project management and delivering on multi-project / multi-year work plans.
• Engagement with large and complex stakeholder groups and multiple delivery partners.
• Exceptional attention to detail and strong organisational and time management skills.
• Highly organised and mission driven.

WORK ENVIRONMENT:
• As a fully remote U.S. nonprofit organisation based in Washington D.C., we pride ourselves on our globally dispersed workforce. We conduct all work virtually and work flexible hours to accommodate multiple time zones.
• We may arrange in-person meetings throughout the year.
• International travel may be expected as needed and as safety allows.

CANDIDATE APPLICATIONS:
Please send an email to Hiring@OceanRiskAlliance.org, with the title of the position in the subject line.

Applications should include a resume / CV, a cover letter outlining how your skills and experience will benefit ORRAA, and your expectations for rate. Only short-listed candidates with the relevant skills and experience will be contacted. The successful candidate must be authorised to work in their country of residence. We are unable to sponsor work authorisation visas.

DATA PRIVACY:
Please note that any personal data submitted to ORRAA as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation, for more information regarding GDPR please see: https://www.gov.uk/government/publications/guide-to-the-general-data-protection-regulation

EQUAL OPPORTUNITY EMPLOYER:
Entry into employment with the ORRAA and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each post and the relevant salary structure. In all cases, ability
to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

No terminology in the advert or job description is intended to discriminate on the grounds of a person’s gender, marital status, race, religion, colour, age, disability or sexual orientation. Every candidate will be assessed only in accordance with their merits, qualifications and abilities to perform the duties of the job.